



2019 HEART OF OHIO TOLE, INC. CONVENTION

July 14-18, 2019

P.O. Box 580

Westerville, OH 43086-0580

Website: www.heartofohiotole.org Email: hooteducators2018@gmail.com

EDUCATOR'S CONVENTION CONTRACT

I hereby make application to teach at the 2019 HOOT Convention, "Thanks for the Memories" held July 14-18, 2019 at the Hyatt Regency Columbus, 350 N. High Street, Columbus, Ohio. In keeping with this contract, **I will abide by the following rules and regulations:**

1. **The projects submitted must not be offered to any other convention, seminar, magazine, website, e-magazine, e-club or publication in the 2019 calendar year.** By signing this contract, the Educator gives Heart of Ohio Tole, Inc., permission to publish the class picture and information on HOOT's website, on social media, and in the convention catalog.
2. Projects submitted may be **2, 4, or 6-hour classes**. The majority of students should complete the project within the class time frame.
3. The Educator will submit one Educator Information Sheet, and a Project Data Sheet, two photo labels, and **a digital image for each submission**. (All forms can be found on the HOOT Convention website under the Educator tab). Please double check your class surface fee before submitting your project. This should be accurate before you turn in your submission. Submit to: hooteducators2018@gmail.com.
4. Educators agree to **accept at least 35 students per class**.
5. It is the responsibility of the Educator to provide each student with a base-coated painting surface (as described in your submission), paint, mediums, pattern, written instructions, and one (1) color photograph of the project being taught. All items shown in the project photo must be included in the cost of the project unless otherwise noted on the Project Data Sheet. In addition, educators will remain in the classroom for the full class time unless all the students have completed their projects and left the room.
6. Educators must provide one (1) complete pattern, instruction packet and color photo of each class selected for the HOOT library. This must be submitted **at the convention** when the Educator registers or by the end of the day of the class.
7. **Educators may not use the class period for selling or promoting anything that does not pertain to the current class project including seminars, books, products, etc.** Educators may not permit any other person to sell, promote, or announce seminars, books, products, etc., during the class.
8. Educators will be paid based on the following scale per registered student: 2 hr. = \$10.00; 4 hr. = \$15.00; 6 hr. = \$20.00. If educators choose to register and take a class during convention, they will only be charged a \$20.00 convention registration fee.
9. **Class Cancellation Policy:** Any class that is less than 25% filled (nine or fewer students) by May 1, 2019, may be cancelled by Heart of Ohio Tole, Inc., and/or the educator. If an educator wishes to cancel a class after June 2, 2019, that cancellation will be subject to a penalty equal to the current class fees due Heart of Ohio Tole, Inc., based on the number of registered students for the class. Penalty may be waived with proof of extenuating circumstances which will be considered by the Convention Chairperson. *Penalties are at the discretion of the Education Chairperson, and Convention Chairperson and will be reviewed on an individual case-by-case basis.*
10. Educators are responsible for the collection and payment of all State of Ohio taxes and must obtain a transient vendor's license (http://www.tax.ohio.gov/portals/0/sales_and_use/st_st1t12_09.pdf). **If it is necessary for you, the educator, to reduce the number of students to fewer than 35, you MUST confirm that fact in writing by June 6, 2019. If written confirmation is not received by that date, you must come prepared for 35 students or be prepared to pay a penalty of 10% of the class fees of the difference between the number of students signed up for the class and 35 for breach of contract.** *Penalties are at the discretion of the Education Chairperson, and Convention Chairperson and will be reviewed on an individual case-by-case basis.*

Please initial and date this page and return it with page two of the contract.

Initial _____ Date _____

PLEASE SIGN, DATE AND RETURN BOTH PAGES OF THE CONTRACT TO THE EDUCATOR CHAIRPERSON via email (hooteducators2018@gmail.com) or to THE ADDRESS BELOW.

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WITH REGARDS TO COPYRIGHTS, I have checked the statement below that is applicable to the project(s) submitted.

1. I warrant and represent that the projects(s) submitted is/are original by me in all respects; that no part thereof infringes the copyright of any other person or organization; that I have not copied or used the designs of any copyrighted work and do not infringe on the copyright or any right of any person or organization.

2. I am knowingly submitting a project(s) that is not entirely of my origin, and I am attaching hereto a written statement of consent for this use from the true holder of the copyright.

Furthermore, I agree that, in the case of any suit for copyright infringement arising out of the work herein submitted, I will assume responsibility and cost for the defense of said suit and hold Heart of Ohio Tole, Inc., innocent of any act of infringement. I hereby agree to demonstrate the projects(s) accepted by Heart of Ohio Tole, Inc.; to abide by the rules and regulations above and all information included in the Educator Project Packet. I grant permission to publish all projects(s) accepted in the Convention catalog and on the Heart of Ohio Tole, Inc. website.

FAILURE to comply with the terms of this contract may be grounds for cancellation of said contract by Heart of Ohio Tole, Inc.

Signature _____ Date _____

Please Print:

Name: _____ Social Security No./Federal I.D. *(will be requested at later date)*

Address _____ City _____ State _____ Zip _____

Home Phone _____ Email _____ Fax _____

Cell Phone _____

Business Name (if any) _____ Business Phone _____

Please COMPLETE AND SUBMIT BOTH PAGES of the Educator's Convention Contract, the Project Data Sheets, digital images, two photo labels for each submission, and the Educator Information Sheet by September 1, 2018 to Educator Chairperson at hooteducators2018@gmail.com

For OFFICE USE ONLY
Accepted for the 2019 HOOT Convention

Educator Chairman

Date

Judy Hughes
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